C-O-N-F-I-D-E-N-T-I-A-L

CODIB-A-55
15 June 1964

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

AGENDA

Meeting, Thursday, 18 June 1964, 10:00 A.M.
Room 2E62, CIA Headquarters Building

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1. Approval of the minutes of the last meeting (CODIB-M-54, 13 Apr 64)

2. CODIB Tasks (CODIE-D-111, 15 June 64)

3. Status: Working Group on Remote Systems Input [   ]   50X1

4. More information-release-to-contractors problems

5. Other business

50X1

Charles A. Briggs
Secretary

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GROUP I
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downgrading and
declassification

CODIB-D-111
15 June 1964

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CODIB Tasks

1. At its 29 April meeting, USIB with minor amendments approved the CODIB recommendations on the SCIPS report (USIB-D-39.7/6, 6 May 64).

2. Two primary actions are called for: the organization of a permanent secretariat, and the organization of ad hoc task groups to cope with a number of problems. Both of these matters have been the subject of discussions within DIA and CIA, as well as consultation between Chairman, CODIB and the DIA member.

3. Subject to further consideration the following is proposed as action regarding the CODIB Secretariat:

    a. The permanent group will be known as the CODIB
       Support Staff, whose Chief shall also serve as CODIB
       deputy secretary.

    b. The Staff will consist of six people, 4 professionals
       (2 each from DIA and CIA) and 2 clericals (from CIA).

    c. The Staff will be in CIA Headquarters, located to
       facilitate support to CODIB's Chairman and its Secretary.

4. The tasks to be performed by CODIB can be allocated to nine teams. In TAB A, I have indicated short titles for these, tentatively selected chairmen, and listed as potential members individuals known to be especially well qualified in the subject matter of concern to the particular task team. Where no individual was known and an agency would seem to have direct interest, this also is indicated. There are undoubtedly teams on which the Army, Navy or Air Force will want representation not now indicated.

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5. Our main objective should be to get all the expert representation necessary to get the job done, and at the same time to keep the teams as small as possible.

6. The first order of business for each Chairman would be to prepare terms of reference, that is, to prepare a straight-forward statement of what each task team considers the problem area to be addressed by the group and how they propose to go about coming up with solutions or recommendations.

7. **Action.** This matter will be discussed at the CODIB meeting scheduled for 1000 Thursday, 18 June.

50X1

Paul A. Borel
Chairman
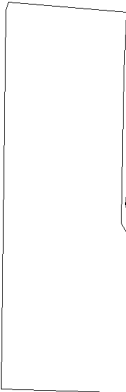
Attachment:
    TAB A: Preliminary Organization of CODIB Task Teams

S-E-C-R-E-T

CODIB TASK TEAMS

	TEAM	Chairman	Members	
I	Content Control	(NSA)	(CIA) (DIA) Pruden (State)	50X1
II	Bibliographies	(CIA)	(DIA) (NSA) (State)	50X1
III	Foreign Publications	(CIA)	(AFSC) (LC) (DIA)	
IV	Installations	(DIA)	Brugioni (NPIC) (SAC) (ACIC)	50X1
V	Biographics	Col. Merrick (DOD)	(CIA) (NSA) (FBI)	50X1
VI	R&D	Davis (DOD)	(CIA) (NSA)	50X1
VII	Analyst Communication	Fisher (STATE)	(CIA) (DIA) (NSA)	50X1
VIII	Photo Chip	(DIA)	(NPIC)	50X1
IX	ADP Systems Library	(DIA)	(CIA) (NSA) (NPIC)	

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